

Petty Cash Accounts**DJB**

The board may establish petty cash accounts by resolution. All petty cash funds will be audited annually at the same time as the general fund budget. The board shall also receive monthly reports of the expenditures from and reimbursements to each petty cash account.

Approved: 8/6/73; 5/8/00; 12/12/11

KASB Recommendation - 4/07; 6/18

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